

## **Merit Preparatory Academy Continuing Enrollment Policy**

### **Face-to-face program**

Merit Academy will not count a student as eligible if they have unexcused absences during ten consecutive school days. If a student has unexcused absences for ten consecutive days, Merit will make reasonable efforts to contact the parents/guardians of the student and make appropriate arrangements to help the student return and continue attending school. If Merit is unable to contact the parents/guardians, school policy will be followed and the student will be withdrawn from Merit Preparatory Academy.

### **Nontraditional programs**

#### **Distance Learning**

Merit will measure online attendance on a weekly basis in compliance with Utah Administrative Code R277-419 in the following way:

1. Student to teacher weekly contact either online, or by email, or by parent text, or by parent phone (unless a student is on an extended leave of absence from the school),

and / or

2. Student demonstration of progress on assignments, coursework, assessments or progress toward academic goals during the course of the week.

If a student does not meet either of these, they will be marked absent for the week. If they are marked absent for three consecutive weeks, Merit will make reasonable efforts to contact the parents/guardians of the student and make appropriate arrangements to help the student return and continue attending school. If Merit is unable to contact the parents/guardians, school policy will be followed and the student will be withdrawn from Merit Preparatory Academy.

## **Blended Learning**

Continuing enrollment status for students enrolled in both online and face-to-face courses at Merit Academy will be based on the program for which they earn the majority of their membership days.

Revised: 06/29/20

Board Approved: 06/29/20