



Merit College Preparatory Academy

1440 W. Center St., Springville, UT 84663 (801) 491-7600 / FAX: (801) 491-7650

Dual Enrollment Agreement for Academic and Elective Courses

Merit Academy, a public charter high school, agrees to release the following student

_____ to enroll in **up to two credits** at _____, a

(student name)

(name of school)

public charter or district school for the following academic and/or elective courses:

Name of Course

Amount of Credit

0.25 credits per term, 1.0 credit per academic year

0.5 or 1.0 credits

0.5 or 1.0 credits

0.5 or 1.0 credits

(total credits not to exceed 2.0)

Conditions for Enrollment:

- Students must consult their District or other Charter School well in advance of school starting to determine whether or not they allow students to dual enroll. **Most districts do not allow dual enrollment.**
- Students must be enrolled in the four core courses (Math, English, Science and Social Studies) at Merit Academy.
- High School Students in grades 9-12 must enroll in at least five and a half (5.5) total credits at Merit Academy. 7th and 8th grade middle school students must enroll in at least four (4) total credits.
- Students may not enroll for more than 2.0 credits at their district or other charter school, not to exceed the total number of credits allowed at student's district school or other charter.
- Elective courses are limited to the same number of elective courses available to students in the same age appropriate grade.
- The charter or district school shall cooperate fully with Merit Academy regarding student's provision

of complete and prompt reports of student academic and citizenship progress or grades upon request.

- This agreement is for **one year only** and will need to be reviewed and renewed annually.
- The following Charter/District school, _____, agrees to work with Merit Academy to report the appropriate fraction of time the student is enrolled in each school on the annual Clearinghouse Report according to R277-419 Pupil Accounting rule adopted by the State Board of Education 8/1/2012 and will only enroll students as stated in R277-419-5 (C), which reads:

C. Calculations

(1) If a student was enrolled for only part of the school day or only part of the school year, the student's membership shall be prorated according to the number of hours, periods or credits for which the student actually was enrolled in relation to the number of hours, periods or credits for which a full-time student normally would have been enrolled. For example:

(a) If the student was enrolled for 4 periods each day in a 7 period school day for all 180 school days, the student's aggregate membership would be 4/7 of 180 days or 103 days.

(b) If the student was enrolled for 7 periods each day in a 7 period school day for 103 school days, the student's membership would also be 103 days.

*(2) For students in grades 2 through 12, days in membership shall be calculated by the LEA using a method equivalent to the following: total clock hours of instruction for which the student was enrolled during the school year divided by 990 hours and then multiplied by 180 days and finally rounded up to the nearest whole day. For example, if a student was enrolled for only 900 hours during the school year, the student's aggregate membership would be $(900/990)*180$, and the LEA would report 164 days.*

(3) For students in grade 1, the first term of the formula shall be adjusted to use 810 hours as the denominator.

(4) For students in kindergarten, the first term of the formula shall be adjusted to use 450 hours as the denominator.

Charter/District School Approval (*Alpine School District forms only need to be signed by the school, not the district.)

Printed Name

Position

Authorized Charter/District School Personnel Signature

Date

District Office Approval (not required for Charter Schools)

Printed Name

Position

Authorized District Office Personnel Signature

Date

All signatures must be obtained before student may decrease the number of courses taken at Merit Academy

Merit Academy Approval

Director Signature

Date